

RESTRICTED TENDER INVITATION

**SUPPLY AND TRANSPORTATION OF 60 VETERINARY KITS TO ELFASHIR – NORTH DARFUR STATE.
REF NO: SDN 1172 BMZ_ELF-SPR #ND2021_579**

RFT ID: 287018

Dear Sir/Madam,

Welthungerhilfe is one of the largest Non-Governmental Organizations of German origin and it was founded as the National Committee for the Freedom from Hunger Campaign of the Food and Agricultural Organization of the United Nations (FAO) in 1962 as a non-profit, non-political and non-denominational organization. Currently, Welthungerhilfe has operations in about 38 countries worldwide in Africa, Asia, and Latin America.

Welthungerhilfe (WHH) is registered with the Government of Sudan as a foreign voluntary organization since June 1998 and is currently operational in North Darfur, Kassala, Red Sea and in Gedaref states. WHH has been operating in North Darfur, Sudan since 2004 implementing humanitarian assistance projects as well as developmental projects with its country office located in Khartoum. WHH receives its funding from the Federal German Government, the European Union, USAID/OFDA, the United Nations and many other globally recognized donors.

Within the scope of the Strengthening the peaceful coexistence of returnees, IDPs and host communities in North Darfur, Sudan (SDN 1172), WHH started receiving funding from the German Federal Ministry for Economic Cooperation and Development (BMZ) in October 2020.

The desired impacts of the of the BMZ project are: Sustainable improvement of water and food availability, income and knowledge about adequate nutrition; Sustainably improved access to and use of basic infrastructure such as access to safe water, schools and health centers and Conflict prevention and resolution mechanisms at local level for promotion of peaceful coexistence by creating lasting social structures in remote areas (Al Lait and Kabkabiya Localities).

Welthungerhilfe is implementing the project in partnership with SAHARI which is registered in Sudan as a National Non-Governmental Organization, and in close coordination with, Ministries of Agriculture and animal Resources, and the Humanitarian Aid Coordination (HAC) and locality commissioners.

Therefore, Welthungerhilfe is currently seeking a reliable, competent, and reputable organization with adequate capacity to supply and transport 60 veterinary kits to award this tender. To implement the planned activities Welthungerhilfe is inviting tenderers to submit a bid for the following contract:

Supply and transportation of 60 Veterinary kits to El Fasher North Darfur.

Welthungerhilfe will strictly observe the important dates in the table below to guarantee timely delivery of this essential service to the target group. Potential bidders are also expected to strictly observe the timelines below and failure to do so may automatically lead to disqualification from participation in the tender process.

BID DOCUMENTS:

Content of bid documents:

- Notice and General Conditions
- Instruction to Bidders
- I. Bid summary form
- II. Welthungerhilfe Supplier Declaration Form.
- III. Submission form.
- IV. Technical Work Specification and Procedures.
- V. Form of Declaration.
- VI. Form of information of the bidder
- VII. Annex-Bill of Quantities (BOQ).

Important Dates:

Welthungerhilfe will strictly observe the following important dates to guarantee timely supply, delivery/transportation of these Veterinary Kits Goats to WHH North Darfur - El Fasher office. Potential bidders are also expected to strictly observe this timeline; failure to do so may automatically lead to disqualification from participation in the tender competition process.

#	Process	Start Date	End Date
1.	Bid announcement	18/12/2021	25/12/2021
2.	Deadline for submission of bids	25/12/2021	25/12/2021
3.	Bid opening, evaluation, and shortlisting	26/12/2021	27/12/2021
4.	Notification to the winner of the tender via email	28/12/2021	28/12/2021
5.	Contract awarding/ signing	30/12/2021	30/12/2021
7.	Supply and transportation of 60 Veterinary Kits	30/12/2021	15/01/2022

Throughout these bidding document, the terms “bid” and “tender” and their derivatives “bidder”, “tenderer”, “bidding”, “tendering”, etc. are synonymous. Welthungerhilfe may also be referred to as “WHH”, Day means “calendar day”.

I. General remarks and special Conditions

Interested bidders must be registered, and holders of a valid permits issued by the Government of Sudan. The bidders must also be in possession of qualified technical team which is able to perform the desired work perfectly and to the required technical standards. The bidders must be able to supply and transportation of Female Pregnant Goats as per the BOQ (refer to annex VII)

Supplied Veterinary Kits must fulfill below special conditions:

- Only items must at high-quality products will be accepted.
- No Chinese and/or Egyptian product will be accepted by WHH.
- Only pregnant bread goats meeting required health conditions will be accepted.
- WHH will engage government veterinary officer to verify Items quality and specification delivered by the supplier at final destination point.

The company staff must meet the following qualification or expertise:

- A specialist in Supplying, transportation/delivery of Veterinary Kits and with previous working experience to humanitarian agencies such as, INGOs, UN, NNGOs, etc.
- Financial capacity to ensure timely service delivery.

Participation:

This tender is open to interested eligible to supply and transportation companies or individuals, legally registered in Sudan, with permits to operate in Sudan and with proven experience in the supplying and transportation of Veterinary Kits. Previous experience of undertaking similar works in North Darfur state will be additional advantage.

Language, System of Units and Currency of the Bids:

The bid prepared by the bidder and all documents related to the bid must be written in English or Arabic only. The measurement units used in these bid documents are as in *Annex VII (Bill of Quantities)*. The bidders are required to use the same. The currency of this bid shall be in **SDG**. Quotations stated in other currencies will not be considered during the awarding process.

Contradiction or errors in the bid documents:

If the bidder notices contradictions or errors in the bid document or specifications that are unclear, the bidder must clarify the issue by enquiring before deadline for submission of bids and as indicated under "Important Dates" above. WHH hereby agrees to clarify all enquiries to all interested bidders upon documented requests.

Alteration or withdrawal of bids:

Bidders may alter or withdraw their tenders by written notification prior to the deadline for submission of the bid document. No bid will be altered after this deadline. Withdrawals must be unconditional and will end all participation in the tender procedure. Any such notification of alteration or withdrawal must be prepared and submitted in writing before the deadline. The outer envelope must be marked '**Alteration**' or '**Withdrawal**' as appropriate. No bid may be withdrawn in the interval between the deadline for submission and opening of bids and the expiry of the tender validity period. Any correction of information must be clear and is to be confirmed by signature, specifying the date. WHH may request bidders for clarification or additional information for the supplementary of bid docs.

Error in Calculation:

Bids submitted by interested bidders will be checked for any arithmetical errors in computation and summation. Errors will be corrected by the evaluation committee as follows:

- Where there is a discrepancy between amounts in figures and in words, the amount in words will be the amount considered.
- Where there is a discrepancy between a unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will be the price considered.

Amounts corrected in this way will be binding on the bidder. If the bidder does not accept the rectified price, its bid will be rejected and consider as invalid.

Important Notice:

For any clarification regarding the content of the bid document or the nature of the bid, the bidder should contact only below listed contact persons during the working hours between 8.30 AM -3.30 PM Sudan time. The bidder should NOTE that the decision to award a contract will be based on thorough evaluation of the bids submitted by a competent tender committee constituted by Welthungerhilfe.

General terms of the contract:

- The execution of works must be per the quality and types specifications of this tender document and must respect the norms and standards valid in Sudan. If national standards do not exist, relevant international standards or rules, i.e. those issued by FAO and Ministry of Production and Economic Resources as well as Ministry of Infrastructure and Urban Planning, will be applied.
- Welthungerhilfe will assign a representative (FSL Officer) to follow and supervise continuously the works. Additionally, the Supply and transportation of female pregnant goats will be supervised by a designate employee from the Ministry of Agriculture and Animal Resources (Livestock Department). The remarks of Welthungerhilfe and the government ministry must be considered.
- Every modification of the contractual works or the time schedule must be confirmed in writing, in the form of contract annexes (s), amendments or modifications. Verbal arrangements are not valid unless accompanied by writing within three (3) days of issuance of such an instruction.
- The contractual time schedule must be followed. Occasional rain, bad weather, holidays etc. must be considered when the Contractor sets up his time schedule. The same applies to technical problems with the vehicles and/or equipment. Such factors will not be accepted as reasons for delay.
- The Contractor will respect the rules of security on site. He will be fully liable in case of accidents, damages etc. to his staff, workers and/or third parties. At night, the site must be protected as well.

Location of transportation/delivery of supplied Veterinary kits to El Fasher, North Darfur.

The exact locations to be WHH office in El Fasher, North Darfur state, for more details, see Bill of quantities (annex VII). The contractor MUST observe these.

Expected outputs from the contractor:

- Transportation plan of all materials to the site.
- Transportation plan and methods.
- Specifications of races according to Sudanese Standard livelihoods/livestock specifications.
- Good Received Note shows list of received derived.

The offer should include:

- Total price of offer should include the entire price of Supply and Transportation of Veterinary Kits at WHH office El Fasher – Nor Darfur State.
- Transportation charges for own staff, equipment, accommodation, food, health and medical insurance, materials, and personnel security etc.
- Cost for other materials, such as water, fuel etc.
- Loading and offloading of Veterinary kits from place of supply to the final destination points (WHH office El Fasher – Nor Darfur State).
- Any foreseen and unforeseen storage costs
- All staff/workers cost such as salaries, allowances, medical treatments, insurance etc. Total number of staff/workers, qualifications, and role or function (supervising veterinary doctor, drivers, and other craftsmen, any casual labour etc.). It is highly encouraged that casual labourers are hired from the local community in the host community as long as this does not jeopardize the quality of works. It is discouraged to work with refugees to pay them in cash.
- Equipment costs: Trucks, machines, vehicles etc.
- Price quoted should be ***inclusive of all taxes***, duties, clearance, and other cost in accordance with the law of Sudan. Payment of all taxes according to the law of Sudan is the sole responsibility of the contractor.

Duration of Contract:

The estimated duration of the contract proposed by Welthungerhilfe shall be a maximum of 15 days from the time of signing the contract and starting the works. If the contractor has a difference in

duration, this should be indicated in the offer. All transport details i.e., origin, City of Loading, and Routing must be indicated within the offer.

Ordering Party:

Welthungerhilfe
P.O. Box 1547, Street 25, Block 12HE, House 8
Al Amarat, Khartoum

Welthungerhilfe
Airport Street
El Fasher, North Darfur, Sudan

Remarks and Special Conditions:

- special remarks: e.g. (Chinese and Egyptian) products NOT acceptable.
- The quality and types of specifications must be in line with the race's specifications stated in this bidding document (annex VII BOQ).
- Bidders are required to provide their offers by filling out the BOQ provided (Annex VII-BOQ).
- In case of an alternative to the quality and types of specifications made, this will be clearly documented and discussed with the selected bidder by WHH.
- The products MUST be long lasting (long period of expiry date).

Prices quoted in this tender by the bidder are fixed and cannot be changed over the contract period and is guaranteed by the contracted company.

The bidder is to also provide supporting documents detailing previous experience in conducting successful deliveries to humanitarian agencies such as the UN, INGOs, NNGOs or government institutions over the last period of not more than three years.

The unit prices quoted should be inclusive of Supplying the Veterinary Kits, loading cost at sources as well as offloading at the point of dispatch, transportation to WHH El Fasher office, profit, cost for bank guarantee and taxes.

II. Preparation of the Bid:

The bidder should express interest to supply in full all quantities stated in the quotation, the bid cannot be split or divided. The bidder is expected to examine all instructions, terms and conditions, forms, items specifications, quality, and other information in the bid document. Failure to furnish all information required may result to disqualification from the evaluation process. The bidder is not allowed to make any alteration in the tender documents.

Quotation must be upload online through the following web tendering portal not later than the 25th of December 2021 at 23:59 PM Sudan local time, and That is accessible through the following link: <https://eu.eu-supply.com/ctm/supplier/publictenders>

The related EU-supply RFT ID reference of this tender invitation is RFT: **287018**

Might you be a new applicant, to be able to use the EU supply web portal and to submit your application.

through it, you will have to register as a new supplier through the following web thread:

<https://eu.eusupply.com/ctm/Company/CompanyRegistration/RegisterCompany>

All documents must have the stamp of the bidder on the right corner at the bottom of each page the BOQ.

Supplier declaration form and all other forms must be signed, dated, and stamped by the bidder.

By signing the bid documents, the bidder acknowledges the validity of his bid and that he is binding to complete the work in all respects within time schedule given by WHH once the Contract is signed.

Documents to be upload with the bid:

The following documents must be uploaded before tender deadline:

- Financial offer for Supply and transportation of Veterinary Kits as per BOQ (Annex VII).
- Delivery date and detailed work plan/calendar (Annex I)
- List of all tools and equipment.
- Valid Tax Clearance certificate for 2020/2021 by Government of Sudan
- Business/company and all relevant document issued by the government of Sudan.
- Company profile and license/permit to carry out works/supply of vet kits in Sudan.
- Welthungerhilfe supplier declaration form (Annex II; page1-3)
- Submission form (annex I)
- Confirmation and signature on all pages of the technical specification and procedures for Supply and transportation of Veterinary Kits in the tender document.
- Filled in declaration form by the bidder (Annex V)
- Form of information of the contractor (Annex VI).

Payment Conditions:

The order sum can be subdivided into partial payments according to terms and conditions proposed by the bidder. Advance payments of up to 10% of the total supply, loading, offloading and transportation cost of Veterinary Kits is possible if discussed and agreed before the start of the contract.

Welthungerhilfe terms and conditions will apply.

Payment shall be done under the condition that the Supply and transportation of Veterinary Kits to WHH El Fasher Office – North Darfur state Are successfully supplied and delivered, completed as per races specifications provided and all supply and transportation procedures observed including a good, received note.

Payment will be arranged by cheque within five working days upon the reception of the invoice and GRN by Welthungerhilfe Logistic Officer, Representative of Livestock Department and approved by Head of Project.

Pre-Selection Criteria:

Tenderers not providing all the requested documents and information necessary for evaluation as outlined in this tender document will automatically be disqualified from competing in this process. Additionally, the following will be used as an elimination criterion for participation in this process:

- Non-submission of price of all items in the BOQ
- Late and incomplete Bid Submission
- Non-submission of list of references
- Offer validity less than requested minimum days as mentioned in the tender document.

For valid offers the following will be taken out of 100:

- 60% quality
- 40% Price

Expressed in formulas, here below is how the scorings are to be obtained in a transparent and accountable way:

1) Pricing scoring per evaluated offer:

$$\text{PP (pricing points)} = \frac{\text{Best offered price among all considered offers.}}{\text{The offered price of a bid under consideration}} \times 10$$

2) Quality scoring per evaluation offer:

$$\text{QP (quality points)} = \frac{\text{Best offered quality among all considered offers.}}{\text{The offered quality of a bid under consideration}} \times 10$$

The final scoring per evaluated offer will be obtained as per application of the following formula:

$$\text{Final score} = (\text{PP} \times 40\%) + (\text{QP} \times 60\%) = 100\%$$

The bidder with the highest score will be the winner of the tender.

Terms and Conditions of Contract:

The granted contract for the entire Supply veterinary kit is supposed to involve the application of the “**Welthungerhilfe Terms and Conditions for International Procurement of Goods, Works and Services**”.

For more information, the said document can be found at the following web link:

<https://www.welthungerhilfe.de/en/tenders.html>

Offer Conditions

The offer must be valid for 45 days at minimum.

Quotations must specify all details according to the tender text. Suppliers who do not receive a written feedback within two weeks after the deadline for the bid submission will have to consider their bid being unsuccessful.

Submission of the Bids:

The bid indicating the full name and contact details of the bidder and containing all requested information, must be uploaded **on or before 23.59. PM on 25th of December 2021.**

Tender documents will be registered during submission.

Annexes:

- Annex I-Bid Summary Form
- Annex II-Welthungerhilfe declaration Suppliers form
- Annex III – Submission form
- Annex IV-Technical Work Specification and procedures
- Annex V-Form of Declaration
- Annex VI-Form of Information of the Bidder
- Annex VII-BoQ– Supply of 60 Veterinary Kits to WHH El Fasher Office – North Darfur State.

Completing Bill of Quantities (Financial Offer):

- The bidder must indicate all prices including taxes,

While filling in the rates in the Bills of Quantities (BoQ), bidder must consider the items specifications included in the bid documents of the supply Veterinary Kits. Bidder must fill and submit the prices of each indicated item in figures and must indicate the total cost in figures and in words.

While indicating the total cost, bidder must ensure that there is no discrepancy in the cost mentioned in figures and words. In case of any discrepancy, the cost mentioned in the words must be taken as final and binding. If a bidder does not quote a price for any indicated item, his bid will be summarily excluded.

Where there are taxes to be deducted from works according to the law of Sudan but has not been indicated by the contractor, this will be deducted with the consent of the successful bidder. Taxes should be stated separate from the cost of materials (imported and local).

Opening of the Bids:

Tender opening will be Non-Public on the date mentioned above on **Important dates**. Bidders who do not get written feedback within fifteen (15) days from the date of tender opening mentioned, should consider their offer unsuccessful.

Validity of the Bids:

The bid shall remain valid and open for acceptance for a period of 45 days from the date of bid opening. If the Bidder gives a validity period of less than that fixed/prescribed by the principal, the bid may be liable to be excluded.

Examination, evaluation, and comparison of the bids:

The examination, evaluation and comparison of the bids will be done by a committee constituted by Welthungerhilfe and will not take into consideration any presentation of gift given by the bidder to any member of the committee. All committee members will sign a Declaration of Impartiality and confidentiality form shared by WHH.

The Committee will examine the bids to determine whether they are complete and then will proceed to the evaluations and analysis of the bid documents according to the WHH Procurements Policy. Such analysis will allow the Committee to determine which bids are complete and have value for money based on price and delivery time.

Based on the recommendation of the tender Committee, the final selection will be made by Welthungerhilfe tender committee.

Clarification of Bids:

The tender committee may at its discretion ask the bidders for any clarifications and or further information as considered essential. The bidder must provide the committee with such information in writing within reasonable time at their Khartoum or El Fasher office. The above clarification will form part of the bid document and will be binding on the bidder.

Right to accept or reject bids:

WHH reserves the right to accept, negotiate, cancel, or reject any bid or to annul and reject all bids at any time prior to the award of the Contract without incurring any liability.

Once WHH has completed evaluations, the most reasonable price, competent, experienced, reliable, and qualified bid which achieve the best combination for WHH will be chosen.

Award of Contract:

WHH will notify the successful bidder in writing, delivered to the address indicated in the bid in writing. The bidder must sign and offer a **Letter** as a token of his acceptance Within 2 (two) days of receipt of the offer letter from WHH or notification in person, which will lead to a legal and binding Contract between Principal and the Contractor after the Contract is signed.

Payment Conditions:

The order sum can be subdivided into partial payments according to terms and conditions proposed by the bidder. Advance payments of up to 10% of the total material cost is possible if discussed and agreed before the start of the contract. Welthungerhilfe terms and conditions will apply.

Payment will be arranged by cheque within 10 days upon the reception of the invoice from the supplier.

Penalties

Delivery schedule will be fixed in the contract. In the event of delay in delivery caused other than by force majeure, the Contracting Authority is entitled to make use of a penalty of 10/1000 per calendar day of the total contract value. The penalty will be deducted from the invoice. In the event of incomplete delivery delays caused by the contractor, the Contracting Authority is entitled to deduct the losses from the invoice.

ANNEX I:

BID SUMMARY FORM

In response to:

SUPPLY AND TRANSPORTATION OF 60 VETERINARY KITS - TO WHH EL FASHER OFFICE – NORTH DARFUR STATE.

REF NO: SDN 1172 BMZ_ELF-SPR #ND2021_579

EL FASHER: 6th December.2021

I hereby provide Welthungerhilfe with the following offer:

Name of Contractor: _____

Financial offer: _____

Validity of offer: _____

Delivery date: _____
(Implementation Duration)

Payment terms: _____

Authorized by: _____
(Name, title, signature)

Date: _____

ANNEX II.: Welthungerhilfe Supplier Declaration Form
Page 1 / 3
1. We want some information about your company.

Company Name	
Legal Form	
Founded (Year)	
Established in (Country)	
Bank Details (Account Holder, Bank Name, IBAN, BIC, Swift, Currency)	
VAT-Registration Number	
Physical Address	
Name of Chief Executive Officer (CEO)	
Place and Date of Birth of CEO	
Name of Owner	
Place and Date of Birth of Owner (if individual)	
Website	
Sales & Marketing Contact	
Range of Services provided by the Company (Company Portfolio)	
For internal use of WHH only	

2. Policy Statement of Welthungerhilfe

a. Welthungerhilfe supports the goals of the UN Global Compact

The UN Global Compact is a strategic policy initiative for businesses that are committed to aligning their operations and strategies with ten universally accepted principles in the areas of human rights, labor, environment and anti-corruption.

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights; and

Principle 2: make sure that they are not complicit in human rights abuses.

Labor

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining.

Principle 4: the elimination of all forms of forced and compulsory labour.

Principle 5: the effective abolition of child labour; and

Principle 6: the elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges.

Principle 8: undertake initiatives to promote greater environmental responsibility; and

Principle 9: encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

The Global Compact is global and local; private and public; voluntary yet accountable.

Further information is available on this website in different languages:

<https://www.unglobalcompact.org>

b. Welthungerhilfe (WHH) renounces all forms of terrorism and money laundering.

Welthungerhilfe renounces all forms of terrorism and will never knowingly support, tolerate, or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269(1999), S/RES 1368(2001) and S/RES1373(2001) and the European Union, Welthungerhilfe is firmly committed to the international fight against terrorism and against the financing of terrorism. It is the policy of Welthungerhilfe to seek to ensure that none of its and its donor funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism or money laundering. Therefore, Welthungerhilfe will match their suppliers and Service providers against the Sanctions lists on a regular basis. By submitting an offer, suppliers and service providers agree to this.

3. Supplier Declaration

We, _____ (name of company) hereby declare that.

- a) We are not in bankruptcy proceedings, judicial insolvency proceedings or in liquidation, that we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions,
- b) We have not received a sanction by legally binding judgment for reasons which bring into doubt our professional reliability,
- c) We comply with our duty to pay social insurance contributions, taxes, or other levies in accordance with the legal provisions of the state in which we have our office, the state of the consignee, or the state where the contract is performed. We assure that we will comply with the legislation applicable and common standards in terms of wages, social legislation and occupational safety and health.
- d) We have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of the International Humanitarian Aid Community,
- e) No serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from the International Humanitarian Aid Community,
- f) We are providing you with all the information required in connection with participation in a tender,
- g) In respect of contracts which are ultimately paid for out of European Community funds, no one has accused us of breach of contract due to gross violation of our contractual obligations,
- h) We have not been excluded as a contract partner by the European Community due to ethical issues,
- i) We assure the European Commission, the European Anti-Corruption Bureau and the auditors of the European Community reasonable access on demand to our business and accounting documents for the purpose of checks and audits,
- j) We respect basic social rights and condemn child labor,
- k) We are informed that Welthungerhilfe will conduct a check to ensure that partners/suppliers do not appear on official sanctions lists of UN and the European Union.

Date, Company Name, Signature of Owner of CEO, Name in Block letters, Stamp

Annex III. – Submission form

To,
Welthungerhilfe
P.O. Box 1547, Street 25, Block 12HE, House 8
Al Amarat, Khartoum

Subject: Call for SUPPLY AND TRANSPORTATION OF VETERINARY KITS - TO WHH OFFICE IN ELFASHER – NORTH DARFUR STATE AS PER BOQ PROVIDED IN ANNEX VII

Interested parties should provide detailed information on the following selection criteria:

A) Company Information/ legal Status

A1: Full address (including contact person) and Contacts of the Bidder.

A2: Certified copy of Valid Trading License (2020 and 2021);

A3: Registration/ incorporation certificates.

A4: Valid certificate Permit for trading in veterinary pharmaceutical (2020 and/or 2021).

A5: Valid Income Tax Clearance Certificate (2020& 2021)

A6: VAT registration certificate.

A7: Power of attorney for this project addressed to Welthungerhilfe.

A8: An original letter of no objection from the bidder authorizing Welthungerhilfe to obtain more information from the bidder's banker(s).

B) Technical Capacity

The interested party is to list below details of all works of a similar nature carried out as Main Contractor over the last 2 years. The Values shall be in SDG as appropriate.

Attach proof of successful completion.

(Use additional rows if necessary).

Project – type of project completed	Project Name	Name of client and address/ contact person	Location and year of completion	Value of contract (SDG)
Supply of veterinary pharmaceutical 1.				
Supply of veterinary pharmaceutical 2.				
Supply of veterinary pharmaceutical 3.				

C) Staff capacity

The interested party is to submit CVs, photos, and photocopies of certificates of the following key staff likely to be engaged in carrying out the works in North Darfur State, those proposed to work in IDPs areas and those working in the host community.

- Experienced in transportation and supply of Veterinary Kits (Drugs & Equipment's)
- Details of the Contractor's Project Manager / site engineer
- Other technical staffs proposed to be deployed for the work.

D) Logistical Capacity

The interested party is to list below details of all supply plant, transport and equipment intended for use in carrying out the works in North Darfur State, if to be hired or already owned, year of manufacture, registration no. and capacity.

Attach clear copy of the logbook or lease agreement.

(Use additional rows if necessary)

Type and Capacity	Owned or hired	Proof (logbook/leasing agreement)	Year of manufacture	Registration Number

E) Financial Capacity

Attach most recent copy of:

- Certified bank statement (over the last 3 months) and
- Certified audited financial report

Annex IV.: Quality, Technical Work Specification and Procedures

Nature of Work:

This scope of work describes the general working conditions expected from the awarded bidder. It also highlights minor details, which are not included in the technical drawing and are necessary to fully understand the requirements.

- The awarded contractor is expected to do all necessary technical mobilization of pregnant goats, deliver to the site on schedule, and make sure that they have the technical personnel at site upon signing of the contract.
- The contractor is expected to adhere to the goat's specifications and quality on the plan. Should there arise the need for any changes, the contractor must consult immediately with WHH technical personnel and seek approval before proceeding. Failure to do so may result in non-acceptance of the works by WHH.
- The contractor is expected to submit reports of completion of work/supply and delivery stages to process payment of related installments and all stages should be approved by WHH FSL Officer or supervisor before moving to the next stage:
- The contractor shall skilled veterinary for good delivery.
 - The final 5% of the total amount (for the works under supply and transportation) will be paid only after verification of goat's specifications and quality for a period of 6 weeks.
 - Payments will be affected based on stages of completion of work upon approval by WHH Officer/supervisor.
- The Contractor shall employ only competent workforce for the execution of the Works, and all such works shall be performed under direct supervision of a skilled veterinary.
- Welthungerhilfe expects that all the supply of pregnant goats and transportation to Al lait locality, therefore the bidder should have sufficient capacity to undertake the supply and transportation within the agreed timeframe.

Contractor's transportation equipment:

- The Contractor shall specify in the Schedule of transportation and other accessory equipment, its type and capacity that is to be used to undertake this work. Its capacity shall be sufficient to cope with the works as stated in the Contract. It shall always be kept in full working order and good repair.
- If Welthungerhilfe considers that the transportation equipment or any accessories in use on the site of the works is in any way unsuitable, inefficient, or inadequate in capacity, Welthungerhilfe shall have the right to call upon the Contractor to put such equipment in good order within seven days or alternatively to remove such plant and replace it with additional plant or equipment which Welthungerhilfe considers necessary to meet the requirements of the Contract. If this requirement of the Contract is not satisfied, Welthungerhilfe reserves the right to terminate the Contract immediately.
- No extra payment shall be made for the Contractor's change of transportation equipment, labor or other equipment required to complete the Works specified, nor for any incidentals thereto, the cost being deemed to be included in the schedule of rates.

V. – FORM OF DECLARATION

To: Welthungerhilfe, P.O. Box 1547,
Khartoum, Street 25, Al Amarat New Extension,
Block 12HE, House 8.

Dear Sir/Madam,

I hereby declare that:

There is no claim against my name, or the name of my company filed in the Government Court of Sudan

My company is not bankrupt.

None of my staff has been condemned or sentenced by any court of Sudan and that they have no sanctions pending under penal, civil and tax law of Sudan.

My company has obtained all legal requested document by the law and paid the insurances premium (copy of last premium paid included); (Registration and Tax Clearance document attached).

My company has paid all contributions of the past year to the national revenue authority. Tax (copy of official receipt included).

My company is registered with the Government of Sudan and has all valid and legal document to operation in Sudan/ (copy of certificates attached).

I hereby certify that all the information given above are true and I understand and acknowledge the fact that my Company is liable to be disqualified at any time during tendering process in case any of the information furnished by myself is not found to be true.

Yours Faithfully,

Signature: _____

Position: _____

Name of Company: _____

Name of Chief Executive Officer: _____

Place: _____

Date: _____

VI. – FORM OF INFORMATION OF THE BIDDER AND HIS EMPLOYEES

Name of the Company : _____

Name of Representative: _____

Address: _____

Valid mobile number(s): _____

Email address: _____

Name, title and contact information of the person(s) authorized to sign documents, receipts contracts, invoices, and report at the construction site or at the head office:

Name of the Bank, bank’s details, and bank account details to which all amounts payable to the Contractor will be directly credited:

Contractor: _____
(In capital letters)

Signature: _____

Name: _____
(In capital letters)

Place: _____

Date: _____

ANNEX VII: BILL OF QUANTITIES (BoQ)

B.O.Q For Supply and transportation of 60 Veterinary Kits.

Item	Item Description	Qty	Unit	Unit price (SDG)	Total Cost (SDG)
Veterinary Drugs					
1	Oytetra Cycline 20% (antibiotic for wound infection used for all animal except (Equus caballus), 100ml)	1,200	Bottle		
2	Wound Spray (anti-infection spryer for would cleaning, 100ml)	300	Bottle		
3	Penicillin 20% (antibiotic. 100ml)	660	Bottle		
4	Alonel Bollus (pill used to lean the uterus in Boxes size 50pcs)	600	Box		
5	Tylosin Tatrare (antibiotic for infections)	300	Bottle		
6	Adriod (antibiotic for dilator infection (external use)	240	Bottle		
7	Dexamethazone 2.5 % (inti-infection)	300	Bottle		
8	Ivermectin1% (anti-internal and external parasitite, 50m)	1,200	Bottle		
9	Tramasol (anti-hard mites and ticks, 50m)	300	Bottle		
10	Cypernel Pour (Antibiotics for parasites (external use only)	300	Liter		
Veterinary Equipment's					
11	Durable Syringe (anti- ticks and mites, 20ml)	180	Bottle		
12	Dispassible Syringe (plastic syringes for single use only, 50ml)	1,200	Bottle		
13	Needle Inta Muscular 3/4 Inch 18 G (intramuscular injection)	120	Dozen		
14	Needle Sub Cutanus S/C (intra skin injection)	60	Dozen		
15	Scissor (scissor for simple surgical operation)	60	Pcs		
16	Artery Forceps (Top of Form)	120	Pcs		
17	Scalpel (Articular clutch at surgical operation)	60	Pcs		
18	Thermometer Digtal (Bottom of Form)	60	Pcs		
19	Teet Dilator (Surgical scalpel)	60	Pcs		
20	Trocar And Canula (for animal head measuring)	60	Pcs		
21	Burdizo For Small Animals (for extending dilator gate)	60	Pcs		
22	Mouth Gag for Camel (Bracket holder)	60	Pcs		
23	Mouth Gag for Cattle (for closed castration of animal)	60	Pcs		

24	Automatic Syringe (Metallic) For Vaccination), (Mouth extension for dental examination and oral infections for camel)	60	Pcs		
25	Tooth Rap (Pade) (Mouth extension for dental examination and oral infections for cattle)	60	Pcs		
26	Box (Trunk), (glass or metallic automatic injection for animal)	60	Pcs		
27	Hoof Trimer (A cooled toothbrush for the purpose of adjusting the meandering)	60	Pcs		
	Transportation of Veterinary Kits to WHH El Office, North Darfur.	-	Lumpsum		
VAT 17%					
Sub Total					
Grand Total					

Total in words: (.....
.....)

Company Name:

Authorized Name:

Signature: **Date:**